

## **Somaliland- Monitoring and Evaluation Coordinator**

### **Organisation Overview**

The Pharo Foundation (hereafter “the Foundation”) is a privately funded entrepreneurial organisation that runs philanthropic programmes as well as for-profit Social Ventures. The Vision of the Foundation is an economically vibrant and inclusive Africa. The Mission is to achieve our vision by investing in Africa’s human and physical capital with a strong focus on job creation.

Established in 2011 as a UK based non-profit, the Foundation has since made a strategic shift to directly design and implement its own programmes to ensure greater engagement with communities, better results and increased accountability. The Foundation has carried out numerous projects in East Africa, with a focus on Ethiopia and Somaliland. The key themes for the philanthropic side of the Foundation are education, health, water and agriculture. At the end of 2019, the Foundation started its Social Ventures franchise to priorities sectors where the Foundation believes a real impact can be made by establishing self- sustaining businesses which focus on job creation.

Headquartered in London, the Foundation has an operational Head Office in Nairobi, Kenya with country offices in Ethiopia (Addis Ababa and Assosa) and Somaliland (Hargeisa) with further expansion plans in East Africa.

Job Title:	Monitoring and Evaluation Coordinator
Reporting to:	Country Representative
Functional Relationships:	Monitoring and Evaluation teams (Nairobi and Addis Ababa)
Location:	Hargeisa, Somaliland
Contract Type:	Fixed Term (Renewable)

### **Key Responsibilities**

S/he will have the following key duties and responsibilities:

- Design and implement a monitoring and evaluation system for the country programme office.
- Develop planning, reporting, monitoring, evaluation tools, data collection and storage systems (such as databases, etc.)
- Develop programme /project specific M&E frameworks in line with the overall country strategy.
- Closely work with the Senior Management Team (SMT) and other relevant staff in setting priorities and executing monitoring and evaluation activities.
- Anticipate, plan and support timely and accurate reporting requirements.

- Ensure information gathered through monitoring activities is shared quickly and in an appropriate format with the Country Representative and senior managers so that any problems arising can be addressed.
- Initiate, lead and coordinate feasibility studies, technical assessments, and baseline surveys.
- Provide technical advice on program design and contribute to the development of results-based framework with appropriate indicators.
- Work with the field teams to ensure that program indicators are tracked through regular field visits.
- Plan and lead Monitoring and Evaluation training workshops to build the capacity of the team in the use of data for program development.
- Work collaboratively with the regional offices in Nairobi and London, ensuring succinct M&E reports are made available and are shared promptly with all key stakeholders as may be required from time to time.
- Ensure appropriate internal communication and feedback systems are in place and are functioning to allow M&E findings inform program planning and implementation.
- Carry out any other duties as required by the Country Representative.

#### **Qualifications and Skills**

- A degree in project management, international development or other related disciplines;
- At least five years' relevant monitoring and evaluation experience.
- Experience in designing and implementing monitoring and evaluation activities for livelihoods programmes.
- Knowledge of key evaluation methodologies (e.g., qualitative, quantitative, mixed method, and impact) and data collection and analysis methodologies.
- Familiarity in using emerging technologies for planning, data collection, analysis and reporting.
- Strong computer proficiency including the relevant Microsoft packages.
- Expertise in analysing data using statistical software;
- Strong training & facilitation skills.

#### **Behavioral Competencies**

- Ability to be creative and innovative in generating new ideas and undertaking research.
- Excellent communication and interpersonal skills.
- High level of professionalism, work ethics, integrity and data collection analysis and reporting
- Good writing and reporting skills.
- Fluent in Somali and English.
- Commitment, ability to work under pressure and meet deadlines.
- Willingness to travel to designated programme locations.

## **Application Procedure**

Review of applications will begin as soon as they are received, and only **complete** applications will be considered. In the event that an outstanding applicant is identified early in the search process, we reserve the right to appoint before the deadline. For this reason, we encourage interested candidates to apply at the earliest possible time. Due to the high volume of applications, we regret that we will only be able to contact short-listed candidates.

## **How to apply**

Interested candidates, who meet the above requirements, should submit their application through email to [Recruiting.SL@pharofoundation.org](mailto:Recruiting.SL@pharofoundation.org) with subject line “**Monitoring and Evaluation Coordinator**”

## **Requirements:**

1. A detailed CV and cover letter to explain the experience you have gained that makes you believe that you are the most qualified candidate for the role (maximum 1,000 words)
2. Your current or last benefit package and expected benefit package for this position.
3. A list of minimum five references with current email address and phone number.