

English Language Teachers - Pharo Primary School, Assosa, Ethiopia

Company Overview

The Pharo Foundation (the "Foundation") is a privately funded entrepreneurial organisation that runs philanthropic programmes as well as a for-profit arm, Pharo Ventures. The Vision of the Foundation is an economically vibrant and inclusive Africa. The Mission is to achieve the Vision by investing in the human and physical capital of Africa, with a strong focus on job creation.

Established in 2011, The Foundation has been implementing numerous programmes in Ethiopia and Somaliland and is in the process of expanding into Rwanda and Kenya. The strategic pillars of the Foundation are education, health, water, and agriculture. In 2020, the Foundation also established Pharo Ventures, its wholly owned social enterprise arm, with the objectives of economic value and job creation in East Africa.

The Foundation has a programme office in Assosa, the regional capital of Ethiopia's Benishangul Gumuz Regional State (BGRS), with plans to expand operations in the country. Since its establishment in 2016, the Foundation's programme office has been working on an integrated livelihood development programme that covers agriculture, water, health, and education. The main objective of the education programme is to increase access to high-quality education in our programme areas by improving the physical learning environment of schools, enhancing the capability of educators at all levels, offering skill-enhancing trainings for job creation, and setting up and operating model schools.

Headquartered in London, the Foundation has an operational head office in Nairobi, Kenya with country offices in Ethiopia (Addis Ababa and Assosa), Somaliland (Hargeisa), and Rwanda (Kigali) with further expansion plans in Africa.

Position Summary

The English Language Teacher is essential in order to establish and maintain the language training center. The training center's goal is to provide a high-quality English language training service that will offer short-term English proficiency programs to improve trainees' effective communication in school and the workplace. It is therefore expected that the ideal candidate will maintain high performance standards and inspire trainees' to excel in their language proficiency. The Foundation is interested in hiring competent and dedicated language teachers who are passionate about their work and eager to make a difference.

Role: English Language Teachers

Location: Assosa, BGRS

Number of persons required: 2

Contract Type: Fixed term (1 year) with the possibility of an extension

Reporting to: Education Program Coordinator, Assosa

Functional Relationships: Head of Education (Addis Ababa)

Key Duties and Responsibilities

- Ensure that weekly and daily lesson plans are prepared and implemented in a timely manner as necessary.
- Encourage trainees' to develop their English language skills by providing them with inspiring exercises to improve their language proficiency.
- Develop training schedules, curriculums, and student manuals.
- Create a supportive and positive classroom environment.
- Create training materials that are user-friendly and beneficial for trainees' at different levels of study.
- Make an effort to adjust your knowledge, abilities, and attitude to the changing situation.
- Properly maintain trainees' records.
- Any other related duties assigned.

Qualification Requirements

- Bachelor's degree in Education with a teaching qualification in English.
- Minimum of 2 years of relevant teaching experience in language training centre & related tasks.
- Practical teaching experience in private schools is preferable.
- Enough understanding, knowledge, and applied experience in communicative language teaching and blended teaching methods.
- Understanding and experience supporting trainees' using technology to enhance their language proficiency.
- Excellent computer knowledge with MS-Word, MS-excel, MS-PowerPoint.
- Fluency in spoken and written English and other language is an advantage.

Personal Attributes

- Great attention to detail and flexible approach to work.
- High professional and ethical standards.
- Structured and process-oriented.
- Excellent time and project management skills with the ability to balance multiple priorities.
- Motivated to learn and perform and not afraid to ask questions.
- Willing to challenge the status quo and add value by introducing positive change.
- Excellent communicator and comfortable to work in a team environment.
- Positive outlook and outgoing personality with solid leadership, interpersonal and diplomatic skills.

Application Procedure

Review of complete applications will be on a rolling basis. In the event that we identify an outstanding candidate early in the search process, we reserve the right to appoint before the deadline. For this reason, we encourage interested candidates to apply at the earliest possible time. Due to the high volume of applications, we regret that we will only be able to contact shortlisted candidates.

Please send the information listed below, as a single PDF file, to the following email address:

recruiting.et@pharofoundation.org. Please indicate **“English Language Teachers - Assosa”** in the email subject line.

1. A detailed CV and Covering Letter. In your cover letter, please add where you saw this advertised i.e state where you heard about this position e.g. through our website, jobs board, etc.
2. A 1000-word essay on the below:
 - a) What experience have you gained that makes you the most qualified candidate for this role?
 - b) What major challenges would you envisage in English language teaching in Ethiopia and how would you contribute to resolve these using your experience?
3. One-page list of five references with current addresses, phone numbers, and email contacts.